

**PRACTICAL GUIDE FOR**

**TAFTIE ACADEMY NETWORKING WORKSHOP:  
HOW TO MAKE AI PROGRAMMES ETHICALLY SOUND**

**22 - 23 MARCH 2023  
VIENNA**



Dear colleagues,

we are looking forward to having you here in Vienna on 23 March for our TAFTIE Academy workshop on “How to Make AI Programmes Ethically Sound”. So far, we have registrations from six agencies so that we expect to have a good basis for an exchange of experiences.

**We would like to ask you to prepare for this exchange in the following way:**

- Could you please prepare a short presentation of (a) good practice(s) from your agency regarding AI programmes (in case your agency is featuring good practices in this area); these might pertain to selection criteria, procedures, monitoring, risk assessment or similar; we would like to put aside 5 to 10 minutes per agency to tell us about these practices in the form of a presentation, which might be based on PowerPoint slides. So please coordinate with your colleagues and select one or two examples you would like to share with the group. Please let us know before the meeting the topic you want to address with your presentation.
- In case you have concrete challenges you are facing regarding AI programmes and would like to receive input from the group and the external experts, please let us know which these are also before the meeting, so that we can think about these and discuss them in the meeting.

**Please send us a brief information on the topics of your presentation and your challenges by 17 March.**

All the best,

Peter Biegelbauer ([peter.biegelbauer@ait.ac.at](mailto:peter.biegelbauer@ait.ac.at)) and Sabine Mayer ( [Sabine.Mayer@ffg.at](mailto:Sabine.Mayer@ffg.at) )



## PRE-WORKSHOP EVENING PROGRAM

Dinner at the Restaurant „[Leupold](#)“  
Wednesday, 22 March 2023 at 6:00 p.m.  
Schottengasse 7, 1010 Vienna (Public transport station “Schottentor”)

## WORKSHOP MEETING VENUE

Due to construction work we had to change the venue!

New venue:

**FFG Austrian Research Promotion Agency**

**Alserbachstraße 32, 1090 Vienna**

T: +43 5 7755 – 0

[office@ffg.at](mailto:office@ffg.at)

<http://www.ffg.at/>

Conference room D – 4<sup>th</sup> floor, Alserbachstraße 32  
Thursday, 23 March 2023 from 9:00 a.m. to 3:30 p.m.

## CONTACTS

**In case of questions, please contact the organisers:**

Berna Windischbaur ([berna.windischbaur@ffg.at](mailto:berna.windischbaur@ffg.at)), +43 699 12309035

Sabine Mayer ([Sabine.Mayer@ffg.at](mailto:Sabine.Mayer@ffg.at)), +43 5 7755 7014

Markus Pröll-Schobel ([Markus.Proell-Schobel@ffg.at](mailto:Markus.Proell-Schobel@ffg.at)), +43 5 7755 2407

Kristina Grandits ([Kristina.Grandits@ffg.at](mailto:Kristina.Grandits@ffg.at)), +43 5 7755 2403

## COVID-19 REGULATIONS

**In order to keep everyone safe and healthy, we ask you to act responsibly and stay at home if you feel sick.**

Travel to Austria is possible and proof of vaccination/recovery or a test are no longer needed.

More information on testing options and to-dos in the event of an infection:

<https://www.wien.info/en/travel-info/corona-information/testing-options-vienna-guests-388220>

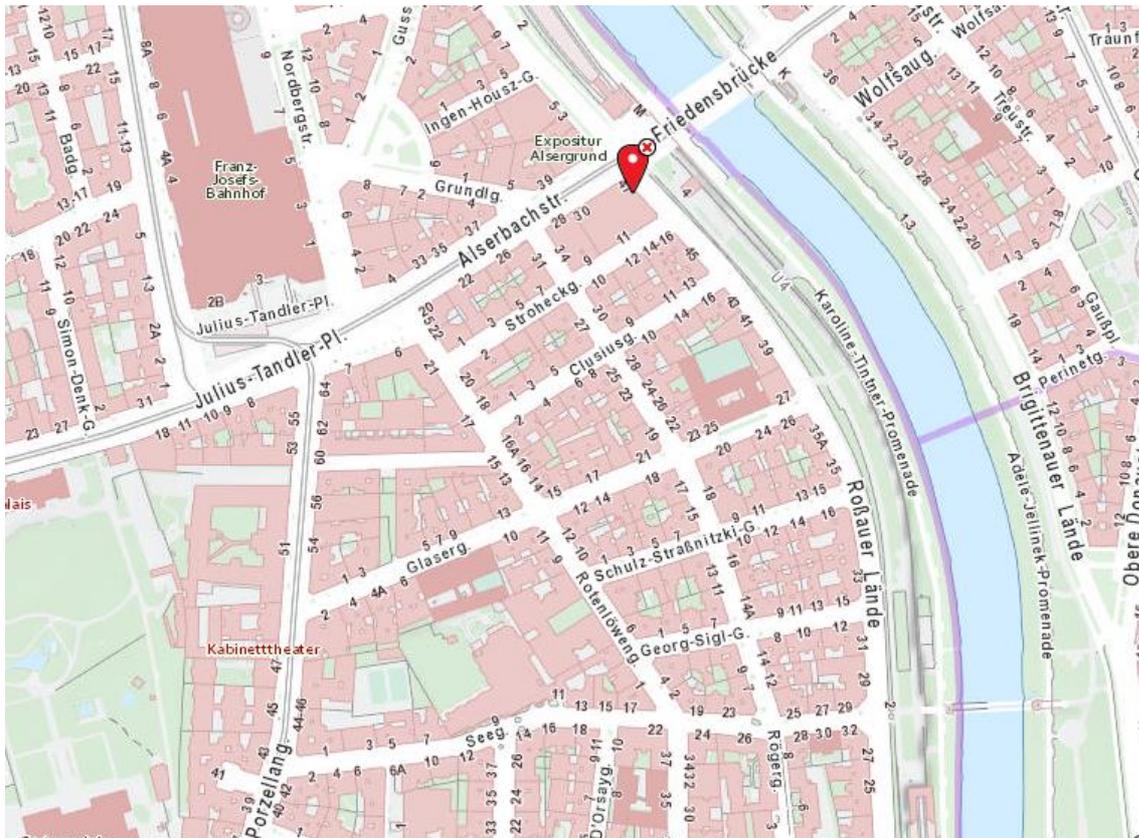
## DIRECTIONS TO THE MEETING VENUE

### City Airport Transport (CAT) + public transport:

Nonstop 16 minutes train ride into the city centre of Vienna to station “Wien Landstraße”.

You find fares and timetables here: <https://www.cityairporttrain.com/en/home>.

Continue with the **metro U4** (direction “Heiligenstadt”) until “Friedensbrücke” station.



### Vienna Airport Lines (airport bus) + public transport:

The bus leaves half-hourly and brings you directly to the inner city as it stops at “Morzinplatz/Schwedenplatz”.

You find rates and timetables here: <https://www.viennaairportlines.at/en/>

Continue with the **metro U4** (direction “Heiligenstadt”) until “Friedensbrücke” station.

### Train + public transport:

The train leaves half-hourly from Vienna Airport and brings you directly to the central station “Wien Hauptbahnhof (Hbf)”. You find rates and timetables here: <https://www.oebb.at/en/>

Continue with the **metro U1** (direction Leopoldau), exit at station “Schwedenplatz”. Continue with the **metro U4** (direction “Heiligenstadt”) until “Friedensbrücke” station.



## Taxi:

Costs approx. 36-40 EUR one way. Usually you will find a taxi directly right next to the airport exit but you have also the possibility to order in advance through this transfer company, which is usually cheaper: <https://www.airportdriver.at/en/airport-transfer>

## TRANSPORTATION IN VIENNA

You can buy tickets directly inside the bus/tram (but NOT in trains!), at selling points at the various stations or online through a mobile app ([WienMobil](#)).

As you might need a ticket for the transfer to and from the hotel as well as for getting around if you find the time, it is recommended to purchase a day ticket.

- One way ticket EUR 2,40
- 24 hr ticket EUR 8,00
- 48 hr ticket EUR 14,10
- 72 hr ticket EUR 17,10

Further information is available on the website of “**Wiener Linien**”, Vienna’s public transportation operator: <https://www.wienerlinien.at/web/wl-en/tickets>

## HOTEL ACCOMODATION

Each participant is responsible for booking his/her hotel accommodation and covering the related costs directly. Below some nearby hotels are listed.

### **Hotel & Palais Strudlhof\*\*\*\***

(walking distance)

Pasteurgasse 1 1090 Wien

T: +43 1 319 25 22

[hotel@strudlhof.at](mailto:hotel@strudlhof.at)

<http://www.strudlhof.at/>

### **Hotel Boltzmann\*\*\*\***

(walking distance)

Boltzmannngasse 8 1090 Wien

T: +43 1 354 50 – 0

[reservation@hotelboltzmann.at](mailto:reservation@hotelboltzmann.at)

<http://www.hotelboltzmann.at>

### **Hotel Regina\*\*\*\***

(walking distance)

Rooseveltplatz 15 1090 Wien

T: +43 1 404 46-0

[regina@kremsehnerhotels.at](mailto:regina@kremsehnerhotels.at)

<http://www.kremsehnerhotels.at/de/hotel-regina-wien>

### **Best Western Premier Harmonie Vienna**

(walking distance)

Harmoniegasse 5-7 1090 Wien

Tel.: +43 (1) 317 66 04

[welcome@harmonie-vienna.at](mailto:welcome@harmonie-vienna.at)

<http://www.harmonie-vienna.at>



## USEFUL LINKS & INFORMATION

Public Transport System in Vienna:

<http://www.wienerlinien.at>

[http://homepage.univie.ac.at/horst.prillinger/metro/english/network\\_maps.html](http://homepage.univie.ac.at/horst.prillinger/metro/english/network_maps.html)

Taxi in Vienna: +43 (0)1 60160, +43 (0)1 31300 or +43 (0)1 40100

Vienna City Map: <http://www.wien.gv.at/stadtplan/en/>

Interactive City Map: [http://www.aboutvienna.org/vienna\\_map.ph](http://www.aboutvienna.org/vienna_map.ph)